

Dashir Management Services, Inc.

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Monthly Custodial / Maintenance Report May 2020 Pittsville School District

Personnel Information

54hrs of vacation time was used in the month of April.

Training Conducted

8hrs of online safety training was completed by all custodians in the month of April.

Inspections

- Monthly fire extinguisher inspections were completed.
- Completed weekly eyewash station inspections.
- Cooling tower loop testing was completed in April.

Progress on Projects

- Custodial staff was returned to normal fulltime shift as of April 28th. We have implemented social distancing practices and all staff are required to wear mask while working in the buildings.
- The custodial staff continues to clean and sanitize areas of the buildings as needed.
- Floor stripping and waxing has started in the Administration building.
- Lawn mowing operations for the district started in April.
- Tile flooring repairs were completed in junior high classrooms.
- New LED lighting was installed in the elementary office and principal's office.
- My department has put together a proposal to change district bathroom and classroom fixtures over to touchless units. (see attached document) This proposal is with the maintenance department supplying the labor for the project.
- The maintenance department will also be installing new touchless paper towel dispensers in all restrooms and classrooms. These are the same ones that were installed in the administration area in January. There are no electronics in these units but the design allows the user to only touch the towels they will use.

Comments

Please stay safe and take necessary precautions in these difficult times.

Sincerely,
Dan Giles
Facility Manager